



Application for admission of a child to

FRANCIS ASKEW PRIMARY SCHOOL

School Use Only	
Birth Certificate	
UPN	Class
SIMS/Scanned to SIMS	House

Please complete in CAPITALS

Details of Child:			
Surname: Other		Forenames: Anne	
Preferred Forename: Annie		Date of Birth: <i>(please provide a copy of your child's Birth Certificate)</i>	Male/Female Female
Home Address: 123 School Lane Hull			
Postcode: HU4 6LQ	Home Tel No: 1234 5678999	Email <i>(please note that it is essential we have your email address, all correspondence is sent via this method):</i> another@schoollane.co.uk	
Other Children of the Family	Surname	Forename	Date of Birth
	Other	Sum	
In the event of you the parent being unable to collect your child from school, please identify a password which the nominated person collecting can share with staff in order to ensure the safe collection of your child. By providing a password you are providing permission for the person nominated to collect your child.			Password: Strawberry
Details of Parents/Carers:			
Mother's Surname: Other		Forenames:	Title: Mrs
Home Address: 123 School Lane Hull			
Postcode: HU4 6LQ			
Home Tel No:	Mobile Tel No:	Email:	
Work Address:	Work Tel No:	Does the Mother have Parental Responsibility? Please read notes below YES/NO	
Father's Surname:	Forenames:	Title:	
Home Address:			
Postcode:			
Home Tel No:	Mobile Tel No:	Email:	
Work Address:	Work Tel No:	Does the Father have Parental Responsibility?	

Commented [K1]: Enter Surname as on Birth Certificate

Commented [K2]: Enter Forenames as on Birth Certificate

Commented [K3]: It is important that the school obtains a copy of your Child's birth certificate. If this is not provided then there may be a delay in your child starting school.

Commented [K4]: Please ensure that you give details of your full address including the postcode

Commented [K5]: Please enter your contact telephone number

Commented [K6]: All correspondence is now sent via email, therefore please ensure your email address is written clearly

Commented [K7]: Please add the names of other children of the family

Commented [K8]: In the event of you the parent being unable to collect your child, please identify a password which the person collecting can share with staff i.e. Strawberry

Commented [K9]: Please complete in as much detail as possible.

Commented [K10]:

		YES/NO
YOU MUST PROVIDE AT LEAST TWO ADDITIONAL EMERGENCY CONTACT DETAILS IN ORDER OF PREFERENCE IF YOU ARE UNAVAILABLE:		
Surname:	Forename:	Title:
Home Address:		
Postcode:		
Home Tel No:	Mobile Tel No:	Work No:
Relationship to Child:	Does this person have Parental Responsibility? Please read notes below YES/NO	
Surname:	Forename:	Title:
Home Address:		
Postcode:		
Home Tel No:	Mobile Tel No:	Work No:
Relationship to Child:	Does this person have Parental Responsibility? YES/NO	
Health Information:		
Family Doctor:		Health Visitor:
Health Centre Address:		Health Centre Tel No:
Health Details/Medical Notes:		
Child's Physical Condition (asthma, diabetes, allergies, spectacles worn, etc) including medication prescribed Asthma – salbutamol inhaler		
Dietary needs (vegetarian, halal, nut allergies, etc) Allergic to Peanuts		
Disabilities/Special Needs:		
Vaccination History:		Polio Yes/No Date:
Tetanus	Yes/No Date:	H.I.B. Yes/No Date:
Diphtheria	Yes/No Date:	Measles (MMR) Yes/No Date:
Whooping Cough	Yes/No Date:	Any Other (please state)
Ethnicity/Religion/Nationality/First Language		
What is your child's ethnicity? White British	What is your child's religion? Church of England	
What is your child's nationality/national identity? British	What is your child's first language? English	
What is your child's country of birth? England	What language does your child speak at home? English	
Is your child an Asylum Seeker or Refugee? No	Is English an additional language? No	

Commented [K11]: Please complete in as much detail as possible. The school will use this information if they are unable to contact the main parent/carer.

Commented [K12]: Please read the notes below on Parental Responsibility

Commented [K13]: Please complete in as much detail as possible. If you are not registered with a GP, please inform the school when registration has been completed

Commented [K14]: Please complete in as much detail as possible. If your child suffers with asthma, please note that an asthma inhaler will need to be left in school and a medical form completed

Commented [K15]:

Commented [K16]: This information will assist the school in case of emergency treatment

Commented [K17]: This section must be completed as the school is required by law to provide this information to the DFE

Other Information:	
Have you any links with other agencies? Eg Social Services, if yes, please give full name, address and telephone number of contact worker: _____ Yes/No Social Services – Name and telephone number	
Have you any court orders relating to your child such as a residency order, family court order, adoption order, etc? If so, please provide a copy of the order: _____ Residency order – copy attached	
Are you entitled to Free School Meals? If yes, please provide evidence: _____	
Which mode of transport will you use to get to school? Car / Bicycle / Bus / Walk / Taxi / Train / Other _____	
Previous School/Pre-School/Nursery (name and address): _____ Preschool Preschool Lane Hull	
Your child is very important to us. If he/she has an accident it might be very important that they get help as soon as possible. In the event of us being unable to contact you we would like your permission to take your child to hospital for treatment. I am the person with Parental Responsibility for the above mentioned child. I give permission for hospital treatment in the event of the school being unable to contact me. Signed (person with parental responsibility): Date: _____	
Parental Permissions:	
Please read carefully and delete as appropriate:	Delete as appropriate
I give permission for my child to take part in visits, and understand that my child may walk or travel by public transport/coach/train to the destination	YES/NO
I understand that the school is required to take further action if there is an issue regarding child protection and can do so without my knowledge	YES/NO
I will assist the school with their safeguarding children procedures by complying with school policies	YES/NO
I will abide by all school policies (copies of which are available on the school website or to view in school)	YES/NO
I give permission for my eligibility to be checked for Free School Meals	YES/NO
I give permission for my child to have their photograph/video/webcam uploaded to the school's website/twitter	YES/NO
I give copyright permission for my child's work to be uploaded to the school website	YES/NO
I give permission for my child to access the internet within school (all computers have the appropriate security installed, ie firewalls)	YES/NO
Signed:	Date:

Commented [K18]: Please answer Yes or No. If yes please add the name of your social worker, address and telephone number

Commented [K19]: Please answer Yes or No. If yes please state the type of order relating to your child and provide a copy with this application

Commented [K20]: Please answer Yes or No. If you are not sure whether you are entitled, please complete the HCC application for Free School Meals form

Commented [K21]: Please circle

Commented [K22]: If your child has attended a previous school or nursery Please give the full name and address

Commented [K23]: This information would only be used if emergency treatment is required

Commented [K24]: The school requires parental permissions. If you have a query regarding this section please contact the school



PARENTAL RESPONSIBILITY

To fulfil our legal obligations we need to have an accurate record of those people who legally hold Parental Responsibility for the children of this school.

Who Has Parental Responsibility?

In England and Wales, if the parents of a child are married to each other at the time of the birth, or if they have jointly adopted a child, then they both have parental responsibility. Parents do not lose parental responsibility if they divorce, and this applies to both the resident and non-resident parent. This is not automatically the case for unmarried parents. According to current law, a mother always has parental responsibility for her child. A father, however, has this responsibility only if he is married to the mother when the child is born or has acquired legal responsibility for his child through one of these three routes:

- From 1st December 2003 by jointly registering the birth of the child with the mother (father's name appears on the Birth Certificate)
- By parental responsibility agreement with the mother
- By parental responsibility order, made by a court

Living with the mother, even for a long time, **does not** give a father parental responsibility.

NO OTHER PEOPLE HAVE PARENTAL RESPONSIBILITY

Parental Consent

Please ensure that you mark all the parental consents by putting circling YES or NO on the admissions form. We must have a response for each consent. Without this it may result in your child not being able to start school on time. If you are unsure on any of the consents, please contact the school office on 01482 509627.

SAFEGUARDING

Francis Askew Primary School recognises that protecting and safeguarding children and young people is a shared responsibility and depends upon effective joint working between agencies and professionals that have different roles and expertise. Individual children and young people, especially some of the most vulnerable children and those at greatest risk of social exclusion, will need coordinated help from health, education and children's social care services. The voluntary sector and other agencies also have an important role in protecting and safeguarding children. We have a responsibility to protect and safeguard the welfare of children and young people they come into contact with.

Francis Askew Primary School supports the ethos of safeguarding children and also protecting adults within our school. From time to time external agencies may contact the school asking for information regarding your child and under the guidelines and procedures of the Hull Safeguarding Children's Board and the national guidance policies listed below, we are legally obliged to divulge information about your child without your knowledge or consent.

National Safeguarding Guidance:-

- Working Together to Safeguard Children (HM Government 2015)
- Keeping Children Safe in Education (HM Government 2016)
- The Children Act (1989)

- The Children Act (2004).
- Information Sharing: Guidance for practitioners and managers. HM Government (2015)
- What To Do If You're Worried A Child Is Being Abused (DfE:2015)
- Safe Working Practice for Adults who Work with Children (2015)